

Delegated Decisions by Cabinet Member for Schools Improvement

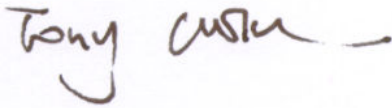
***Tuesday, 6 July 2010 at 12.00 pm
County Hall***

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Wednesday 14 July 2010 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Tony Cloke
Assistant Head of Legal & Democratic Services

June 2010

Contact Officer: Sue Whitehead
Tel: (01865) 810262 E-Mail: sue.whitehead@oxfordshire.gov.uk

Note: Date of next meeting: 7 September 2010

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. **Declarations of Interest**
2. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. **Petitions and Public Address**
4. **Expansion of Age Range at Uffington CE Primary School** (Pages 1 - 24)

Forward Plan Ref: 2010/061

Contact: Barbara Chillman, Principal Officer – School Organisation and Planning
Tel: (01865) 816459

Report by Director for Children, Young People & Families (**CMDSI 4**).

Uffington School and Pre-school combined in September 2005 to work in partnership. In order to improve management across the age range and achieve smooth seamless education it is now proposed that the school should formally incorporate the early years provision, extending its age range to become a 3-11 school.

At the meeting on 2 March 2010 the Cabinet Member agreed to the publication of formal proposals to extend the age range at Uffington CE Primary School to 3-11. The statutory notice was published on 22 April 2010 and expired following 6 weeks of formal consultation on 3 June 2010. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010.

The Cabinet Member for Schools Improvement is RECOMMENDED to either:

- (a) ***reject the proposals;***

- (b) **approve the proposals;**
- (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
- (d) **approve the proposals subject to them meeting a specific condition.**

5. Expansion of Larkrise Primary School (Pages 25 - 50)

Forward Plan Ref: 2010/063

Contact: Barbara Chillman, Principal Officer – School Organisation and Planning

Tel: (01865) 816459

Report by Director for Children, Young People & Families (CMDSI 5).

Larkrise Primary School has a published admission number of 45 children. Due to rising numbers across Oxford City, 60 places were allocated to the school for September 2009. The school now has more than 45 children per year from the Foundation to Year 3 inclusive. Primary Care Trust records and the annual census of local children in early years settings show that the demand for primary school places in Oxford is rising, and schools in this area will not have enough room in future years

Larkrise Primary School has been identified as a high priority school through the Primary Capital Programme locality review process, which also recommended that options should be explored to accommodate the rising numbers of statutory age range pupils in the Cowley/Iffley locality.

At the meeting on 16 March 2010 the Cabinet agreed to the publication of formal proposals to expand Larkrise Primary School from 1.5-form entry to 2-form entry. A statutory notice to this effect was published by the Authority in the Oxford Mail on 20 April 2010 and expired following 4 weeks of formal consultation on 18 May 2010.

As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010.

The Cabinet Member for Schools Improvement is RECOMMENDED to either:

- (a) **reject the proposals;**
- (b) **approve the proposals;**
- (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
- (d) **approve the proposals subject to them meeting a specific condition.**

6. Expansion of Age Range at Dr South's CE(A) Primary School (Pages 51 - 70)

Forward Plan Ref: 2010/062

Contact: Barbara Chillman, Principal Officer – School Organisation and Planning
Tel: (01865) 816459

Report by Director for Children, Young People & Families (**CMDSI 6**).

In order to improve management across the age range and achieve smooth seamless education, the governors of Dr South's CE (A) Primary School have proposed to extend the age range at the school to 3-11, in order to formally incorporate the early years provision currently provided by the on-site pre-school.

At the meeting on 2 March 2010 the Cabinet Member agreed to the publication of formal proposals to extend the age range at Dr South's CE Primary School to 3-11. The statutory notice was published on 23 April 2010 and expired following 6 weeks of formal consultation on 4 June 2010. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010

The Cabinet Member for Schools Improvement is RECOMMENDED to either:

- (a) reject the proposals;***
 - (b) approve the proposals;***
 - (c) approve the proposals with a modification (e.g. the proposal implementation date); or***
 - (d) approve the proposals subject to them meeting a specific condition.***
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Division(s): Shrivenham

CABINET MEMBER FOR SCHOOLS IMPROVEMENT - 6 JULY 2010

PROPOSED EXTENSION OF AGE RANGE AT UFFINGTON CE PRIMARY SCHOOL

Report by Director for Children, Young People & Families

Introduction

1. At the meeting on 7 April 2010 the Cabinet Member agreed to the publication of formal proposals to extend the age range at Uffington CE Primary School to 3-11, in order to formally incorporate the early years provision provided by the pre-school. The report outlining the basis for this decision is attached at Annex 1.
2. The statutory notice (attached at Annex 2) was published by the Authority in the Wantage Herald on 22 April 2010 and expired following 6 weeks of formal consultation on 3 June 2010. In accordance with legislation the notice was also posted at the school gate and local library. A copy of the proposal (attached at Annex 3) and the notices were sent to the governing body and the Secretary of State and additionally made available on the Oxfordshire County Council website.
3. The decision-making power in terms of determining the notice lies with the Cabinet or can be delegated to the Cabinet Member for Schools Improvement. This follows decisions taken by the Cabinet in July 2007 under new legislation encompassed in the Education & Inspections Act 2006 (EIA 2006) whereby School Organisation Committees were abolished and arrangements became the responsibility of the relevant local authority. In meeting as 'decision-maker' the Cabinet or Cabinet Member must have regard to government guidance and statutory timescales otherwise a decision can be referred to the independent Schools' Adjudicator for reconsideration. Also at its meeting in July 2007 the Cabinet confirmed that in considering notices as 'Decision-maker' it was necessary for the Chairman of the Council to determine that the decision could not be subject to 'call-in' as this would, in most cases, mean that the Cabinet's role would be negated by referral to the Schools' Adjudicator. The Cabinet decision must be made within 2 months of the close of the notice period.
4. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010.

The Proposal

5. Uffington School and Pre-school combined in September 2005 to work in partnership. In order to improve management across the age range and

achieve smooth seamless education it is now proposed that the school should formally incorporate the early years provision, extending its age range to become a 3-11 school.

Representations

6. No representations have been received in relation to this notice during the statutory consultation process.

Making a Decision

7. In terms of reaching a decision all proposals should be considered on their merits but the following factors should be borne in mind but are not considered to be exhaustive. The Cabinet Member for Schools Improvement must be satisfied that the statutory consultation has been carried out prior to the publication of the notice. Details of the consultation should be included in the proposals. The Decision Maker must be satisfied that the consultation meets statutory requirements. If some parties submit objections on the basis that consultation was not adequate, the Decision Maker may wish to take legal advice on the points raised. If the requirements have not been met, the Decision Maker may judge the proposals to be invalid and should consider whether they can make a decision on the proposals. Alternatively the Decision Maker may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposals as a whole.
8. **The effect on standards, school improvement and diversity.** The government aims to create a dynamic system shaped by parents that delivers excellence and equality, closing weak schools, encouraging new providers and popular schools to expand. Decision Makers should be satisfied that the proposals will contribute to raising local standards of provision and improved attainment and consider the impact on choice and diversity. They should pay particular attention to the effect on groups that tend to under-perform including children from certain ethnic minorities and deprived backgrounds. The decision-maker should consider how the proposals will help deliver the 'Every Child Matters' principles.
9. **School characteristics.** The decision-maker should consider whether there are any sex, race or disability discrimination issues that arise and whether there is supporting evidence to support the extension and take into account the existence of capacity elsewhere. The decision-maker needs to consider the accessibility of the provision for disadvantaged groups as the provision should not unduly extend journey times or cost.
10. **Funding and land.** The decision-maker should be satisfied that any capital required to implement the proposals will be available.

Financial and Staff Implications

11. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance this year and the income generated by the younger pupils will cover the cost of extra staffing. The sustainability of the proposal assumes there will be 15 part time 3 and 4 year olds as planned.
12. The School raised £130,000 for the purpose built accommodation in 2005. The premises report confirms that the new purpose built unit provides first class accommodation. There is sufficient space and toilets in the building for the planned number of children, the environment is secure and has access to good outdoor provision and resources. There is access and provision for disabled children. A kitchenette and small office are included in the new building. This proposal therefore carries no capital implications.

RECOMMENDATIONS

13. **The Cabinet Member for Schools Improvement is RECOMMENDED to either:**
 - (a) **reject the proposals;**
 - (b) **approve the proposals;**
 - (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
 - (d) **approve the proposals subject to them meeting a specific condition.**

MEERA SPILLETT
Director for Children, Young People & Families

Annexes: Annex 1: Cabinet report 7 April 2010
 Annex 2: Statutory notice
 Annex 3: Statutory proposal

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
 Commissioning, Performance and Quality Assurance,
 01865 816459

June 2010

Division(s): Shrivenham

CABINET MEMBER FOR SCHOOLS IMPROVEMENT 7 APRIL 2010

APPLICATION TO OPEN A NEW FOUNDATION STAGE UNIT

Report by Director for Children, Young People & Families

Introduction

1. Uffington CE Primary School has completed the first section of the scheme for applying to open a Foundation Stage Unit (new nursery class). In order to proceed to the second stage the application requires the approval of the Cabinet Member for Schools Improvement.

Background

2. The proposal is to open a Foundation Stage Unit for a total of 30 3, 4 and 5 year old children, some of whom will attend part time. There is currently a pre school on site in the school but they support this application to transfer all administration and governance to the School. The aim is that simplified procedures and management will lead to better resourcing, less duplication and most importantly will raise the quality of teaching and learning for these youngest children.

Financial Report

3. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance this year and the income generated by the younger pupils will cover the cost of extra staffing. The sustainability of the proposal assumes there will be 15 part time 3 and 4 year olds as planned.
Premises Report
4. The School raised £130000 for the purpose built accommodation in 2005. The premises report confirms that the new purpose built unit provides first class accommodation. There is sufficient space and toilets in the building for the planned number of children, the environment is secure and has access to good outdoor provision and resources. There is access and provision for disabled children. A kitchenette and small office are included in the new building.

Quality Report

5. This report has considered the new environment which already offers high quality provision. Well qualified staff work well as a team and are reflective

and keen to develop further. They offer an appropriate curriculum which gives children rich learning opportunities. The Head teacher is committed to improving opportunities for the youngest children and supports the staff well.

Responses from Informal Consultation

6. All the required consultations have been carried out and all the responses received are positive and encouraging.

RECOMMENDATION

7. **The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.**

MEERA SPILLETT

Director for Children, Young People & Families

Background papers: Proposal form from school, reports from finance and premises officers and the advisory teacher for the area. These are available from the Contact Officer – or from Janine Foulkes-Williams, Business Support officer 01865 815181
Janine.foulkes-williams@oxfordshire.gov.uk

Contact Officer: Maggie Smith Strategic Lead Early Years, Early Years and Family Support Tel: 01865 815697
maggie.smith@oxfordshire.gov.uk

March 2010

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PUBLIC NOTICE

Proposal to extend the age range at Uffington CE Primary School

Notice is given in accordance with section 19(3) of the Education and Inspections Act 2006 that The Governing Body of Uffington CE Primary School intends to make a prescribed alteration to Uffington CE (Voluntary Controlled) Primary School, Broad Street, Uffington, Faringdon, SN7 7RA from 01 September 2010.

Uffington School and Pre-school combined in September 2005 as a Partnership Foundation Stage. In order to improve management across the age range and achieve smooth seamless education it is now proposed that the school should formally incorporate early years provision, extending its age range to become a 3-11 school.

The proposed alteration will make provision for 15 nursery pupils each morning and afternoon, either on a full-time or part-time basis.

The current capacity of the school is 98 and the proposed capacity will be 98. The current admission number for the school is 15 and the proposed admission number will be 15.

Oxfordshire County Council local authority will implement the proposal.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL. Tel: 01865 816453 / Email: propertyassets@oxfordshire.gov.uk. The complete proposal is also available at www.oxfordshire.gov.uk/consultation.

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal online at www.oxfordshire.gov.uk/consultation, by emailing Uffington2010-manager@myconsultations.oxfordshire.gov.uk, or by writing to Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL

Signed: Meera Spillett, Director for Children, Young People & Families

Publication Date: Thursday 22nd April 2010

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ANNEX 3

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN
 FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

Uffington CE Primary School Broad Street Uffington Faringdon SN7 7RA
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In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

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Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

01 September 2010

Objections and comments

3. A statement explaining the procedure for making representations, including

—

- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
- (b) the address of the authority to which objections or comments should be sent.

Any objections or comments should be submitted in writing by 3rd June 2010 to:

Barbara Chillman, School Organisation & Planning
FREEPOST OXFORDSHIRE COUNTY COUNCIL

or by email to:

Uffington2010-manager@myconsultations.oxfordshire.gov.uk

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Uffington School and Pre-school combined in September 2005 to work in partnership. In order to improve management across the age range and achieve smooth seamless education it is now proposed that the school should formally incorporate the early years provision, extending its age range to become a 3-11 school.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school for Years F-6 is 98, and the proposed extension of the age range will not alter the capacity figure for this age range, as accommodation currently used by the pre-school would continue to be used for all the foundation stage children.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The published admission number for the Reception class is 15, the indicated admission number is 14. At present the school has no nursery provision and therefore admits no 3 year old children. After the proposed extension of the age range, the school would continue to admit 15 into the Reception class, but would also admit 15 3 year olds into the foundation stage class.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

n/a

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The indicated admission number is 14. At the September 2009 pupil census, the numbers in each year group were:

Reception: 14

1: 10

2: 11

3: 11

4: 13

5: 6

6: 10

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of

Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

At the September 2009 pupil census, the total number of pupils at the school was 75 (Reception – Year 6)

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposals are to be implemented by the Local Education Authority.

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

n/a

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

n/a

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

n/a

- (b) the arrangements for safeguarding the welfare of children at the school;

n/a

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

n/a

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

n/a

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

n/a

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

n/a

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

n/a

- (b) the distance between the proposed and current site;

n/a

- (c) the reason for the choice of proposed site;

n/a

- (d) the accessibility of the proposed site or sites;

n/a

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

n/a

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

n/a

Objectives

10. The objectives of the proposals.

To create a nursery provision at the school in order to ensure continuity of smooth and seamless education for children in the local community. This will replace the current partnership arrangement with the local Pre-school.

Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

- o A consultation form was sent to local settings, and replies were received from White Horse Pre School, The Children’s Nursery, Childrey Little Ducks, Ashbury Pre School and Ashbury School. The consultation form was also sent to Stanford in the Vale Primary School, Stanford in the Vale Pre School and Positive Steps Nursery. Respondents to this questionnaire did not foresee that the proposed change would impact on their own operations.
- o Parents were sent a consultation form by the Pre-school. 14 parents and prospective parents of children at the pre-school expressed support for the proposals with no objections.
- o The parish council discussed the proposal at their meeting in November 2009, and reported no hesitation in supporting the amalgamation.
- o The local MP has written in support of the proposal.
- o We confirm that all statutory requirements in relation to the proposal to consult were complied with.
- o Copies of the consultation document are attached at annex A. These were sent in paper format direct to consultees.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

There are no capital costs associated with the proposal.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

n/a

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

4-11

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5 —

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

The class would offer a maximum of 15 places each morning and afternoon for 3 year old pupils, as well as 15 places for Reception. Nursery places would be organised as 3 hour sessions in the morning and afternoon. It is expected that all pupils will access their free entitlement of up to 15 hours . The school has an SEN Coordinator and additional support available from the LA EYSEN advisory teachers. There are toilet facilities adapted for wheelchair access.

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

The school will extend their services in line with current policy and the Early Years Foundation Stage to offer full daycare if there is sufficient interest and if it is viable.

- (c) evidence of parental demand for additional provision of early years provision;

The proposal will not create additional early years provision as the nursery class will replace the existing local pre-school. The school is in a rural location with relatively poor transport links, which would make it difficult for some families to access early years provision in another area.

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

There are no schools within 3 miles of this school delivering the Early Years Foundation Stage.

Private provision within this radius is as follows:

Positive Steps Day Nursery, Most recent Ofsted - Satisfactory

The First Class Nursery, Most recent Ofsted - Good

The Children's Nursery School, Most recent Ofsted – Outstanding

All of the above have had steady numbers averaging between 10 and 20 NEF children per term over the last two years.

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Each setting also provides for younger children and some offer daycare. One setting is a Montessori nursery with a specific ethos. There is little spare capacity in these settings and as the area is very rural it may be difficult for families to access any vacancies. The school wishes to build on

the existing close partnership with the pre-school it will be incorporating to ensure continuity for local children.

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

n/a

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

n/a

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

n/a

(d) The proposed number of sixth form places to be provided.

n/a

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

n/a

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

n/a

- (b) any additional specialist features will be provided;

n/a

- (c) the proposed numbers of pupils for which the provision is to be made;

n/a

- (d) details of how the provision will be funded;

n/a

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

n/a

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

n/a

- (g) the location of the provision if it is not to be established on the existing site of the school;

n/a

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

n/a

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

n/a

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

n/a

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with

special educational needs during each of the 4 school years preceding the current school year;

n/a

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

n/a

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

n/a

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

n/a

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

n/a

- (b) evidence of local demand for single-sex education; and

n/a

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

n/a

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

n/a

- (b) evidence of local demand for single-sex education.

n/a

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The school's breakfast club provision will be extended to F2 and F3 pupils; otherwise the proposal will not affect extended school services.

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

n/a

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

n/a

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

n/a

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

n/a

- (b) a statement on the local capacity to accommodate displaced pupils.

n/a

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

n/a

Division(s): Isis

CABINET MEMBER FOR SCHOOLS IMPROVEMENT - 6 July 2010

PROPOSED EXPANSION OF LARKRISE PRIMARY SCHOOL, OXFORD

Report by Children, Young People & Families

Introduction

1. At the meeting on 16 March 2010 the Cabinet agreed to the publication of formal proposals to expand Larkrise Primary School from 1.5-form entry to 2-form entry. The report outlining the basis for this decision is attached at Annex 1.
2. The statutory notice (attached at Annex 2) was published by the Authority in the Oxford Mail on 20 April 2010 and expired following 4 weeks of formal consultation on 18 May 2010. In accordance with legislation the notice was also posted at the school gate and local library. A copy of the proposal (attached at Annex 3) and the notices were sent to the governing body and the Secretary of State and additionally made available on the Oxfordshire County Council website.
3. The decision-making power in terms of determining the notice lies with the Cabinet or can be delegated to the Cabinet Member for Schools Improvement. This follows decisions taken by the Cabinet in July 2007 under new legislation encompassed in the Education & Inspections Act 2006 (EIA 2006) whereby School Organisation Committees were abolished and arrangements became the responsibility of the relevant local authority. In meeting as 'decision-maker' the Cabinet or Cabinet Member must have regard to government guidance and statutory timescales otherwise a decision can be referred to the independent Schools' Adjudicator for reconsideration. Also at its meeting in July 2007 the Cabinet confirmed that in considering notices as 'Decision-maker' it was necessary for the Chairman of the Council to determine that the decision could not be subject to 'call-in' as this would, in most cases, mean that the Cabinet's role would be negated by referral to the Schools' Adjudicator. The Cabinet decision must be made within 2 months of the close of the notice period.
4. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010.

The Proposal

5. The proposal is to increase the admission number from 45 to 60 children, on a permanent basis from September 2010. As a result, the size of the school will increase from a capacity of 273 pupils to 420 pupils.

6. To accommodate this growth in pupil numbers, a temporary classroom will be brought on site for September 2010, while a feasibility study identifies the school's long term permanent accommodation needs, in line with the authority's statutory duty to ensure sufficient school places are available to meet local needs.

Representations

7. No representations have been received in relation to this notice during the statutory consultation process.

Making a Decision

8. In terms of reaching a decision all proposals should be considered on their merits but the following factors should be borne in mind but are not considered to be exhaustive. The Cabinet Member for Schools Improvement must be satisfied that the statutory consultation has been carried out prior to the publication of the notice. Details of the consultation should be included in the proposals. The Decision Maker must be satisfied that the consultation meets statutory requirements. If some parties submit objections on the basis that consultation was not adequate, the Decision Maker may wish to take legal advice on the points raised. If the requirements have not been met, the Decision Maker may judge the proposals to be invalid and should consider whether they can make a decision on the proposals. Alternatively the Decision Maker may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposals as a whole.
9. **The effect on standards, school improvement and diversity.** The government aims to create a dynamic system shaped by parents that delivers excellence and equality, closing weak schools, encouraging new providers and popular schools to expand. Decision Makers should be satisfied that the proposals will contribute to raising local standards of provision and improved attainment and consider the impact on choice and diversity. They should pay particular attention to the effect on groups that tend to under-perform including children from certain ethnic minorities and deprived backgrounds. The decision-maker should consider how the proposals will help deliver the 'Every Child Matters' principles.
10. **School characteristics.** The decision-maker should consider whether there are any sex, race or disability discrimination issues that arise and whether there is supporting evidence to support the extension and take into account the existence of capacity elsewhere. The decision-maker needs to consider the accessibility of the provision for disadvantaged groups as the provision should not unduly extend journey times or cost.
11. **Funding and land.** The decision-maker should be satisfied that any capital required to implement the proposals will be available.

Financial and Staff Implications

12. The school's immediate need for additional accommodation to meet the requirement to provide additional places from September 2010 will be provided by a modular building. This is already identified with a funding allocation of £100,000 in the OCC CYP&F Modular Classroom Programme for 2010/2011. The school will be required to provide the necessary furniture and equipment, including ICT equipment, for the new spaces.
13. In addition, a feasibility study is underway to identify the options for additional permanent accommodation and to address the school's other accommodation issues related to this expansion. The feasibility study will also identify the necessary programme, phasing options and funding requirements. Funding will be allocated in line with a prioritisation process dependent upon the capital financial allocations provided by government. Once funding has been allocated, the scheme will be identified in the relevant CYP&F capital programme from 2011/12 onwards and subject to the normal project approval process.
14. It is anticipated that an additional class will need to be formed from September 2010, depending on final numbers admitted. Following consultation with Schools Forum an additional funding allocation of some £28k for 2010-11 has been made to the school to enable appointment of an additional teacher from September. Funding allocations for the 2011-12 financial year will depend on actual pupil numbers on roll in January 2011. The additional floor area at the school would be eligible for inclusion in formula funding allocations from April 2011. All revenue funding implications, including the additional £28k for 2010-11, are met from the Dedicated Schools Grant.

RECOMMENDATIONS

15. **The Cabinet Member for Schools Improvement is RECOMMENDED to either:**
 - (a) **reject the proposals;**
 - (b) **approve the proposals;**
 - (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
 - (d) **approve the proposals subject to them meeting a specific condition.**

MEERA SPILLETT
Director for Children, Young People & Families

CMDSI5

Background papers: Initial consultation document

Annexes: Annex 1: Cabinet report 16 March 2010
Annex 2: Statutory notice
Annex 3: Statutory proposal

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
Commissioning, Performance and Quality Assurance,
01865 816459

June 2010

Division(s): Isis

CABINET -16 MARCH 2010

PROPOSAL TO EXPAND LARKRISE PRIMARY SCHOOL, OXFORD

Report by Director for Children, Young People & Families

Introduction

1. Larkrise Primary School has a published admission number of 45 children. Due to rising numbers across Oxford City, 60 pupils were admitted to the school in Foundation year for September 2008 and 2009. The school now has more than 45 children per year from the Foundation Year to Year 3 inclusive. Primary Care Trust records and the annual census of local children in early years settings show that the demand for primary school places in Oxford is rising, and schools in this area will not have enough places to meet anticipated demand in future years.
2. The locality reviews conducted in 2008 to inform the Primary Capital Programme recommended that options should be explored to accommodate rising numbers of statutory age range pupils in the Cowley/Iffley locality. The priority score for Larkrise Primary School, as calculated according to the approach set out in OCC's Primary Capital Programme Strategy for Change, (approved by the DCSF in March 2009) is 7 out of a possible maximum of 12 points, which places the school in the highest scoring seven in the county, behind Wood Farm Primary School and Bayards Hill Primary School. On 26th November 2009 the Primary Capital Board accepted a report including the extension of Larkrise Primary School in a list of the initial capital projects for the Primary Capital Programme (Annex 1 – full list of Primary Capital programme recommendations).

The Proposal

3. The proposal is to increase the admission number from 45 to 60 children, on a permanent basis from September 2010. This will eventually increase the school's total roll from its current 349 children in Years F-6 (September 2009 pupil census) to a maximum of 420.
4. To accommodate this growth in pupil numbers, a double temporary classroom unit will be available on site for September 2010, while a feasibility study identifies the school's long term permanent accommodation needs. This is in line with the authority's statutory duty to ensure sufficient school places are available to meet local needs and will take into account the issues raised as part of the informal consultation process.

Representations

5. During the informal consultation phase (27 November 2009 – 22 January 2010) a meeting was held at the school for parents and governors to discuss the plans with the headteacher and a County Council School Organisation officer. Two further meetings were held with the headteacher and sub-groups of governors to discuss the implications of growth, and to start identifying the school's long-term accommodation needs.

6. A consultation document (Annex 2) was sent to parents of children at Larkrise Primary School, as well as to local councillors, other primary schools and early years providers in the Isis area; it was also available on the OCC website. 18 written responses were received.
 - 15 responses (83%) expressed support for the expansion. Of these, 5 responses (28% of the total) expressed support without reservations, while 10 (55% of the total) expressed support but also raised concerns.
 - Reasons for supporting the expansion submitted by parents of children at Larkrise Primary School included:
 - "Larkrise is an excellent school and it would be very beneficial to the local community if it were to expand. I have every confidence that the leadership and staff of the school would manage the increased numbers successfully, maintaining the friendly, safe and supportive environment within the school."
 - "We think it is a wonderful school, and we are delighted that it is deservedly growing in popularity."
 - "Local residents want a good school nearby for their children. Intake of 60 allows 2 classes per year group instead of mixed year classes."
 - "I am very happy with the quality, spirit and approach of Larkrise School."
 - "It is great to expand the school so all youngsters can benefit from the amazing teaching and ethos of Larkrise."
 - 13 written responses (72%) expressed concerns about the proposed expansion. These included:
 - Concern about whether sufficient and appropriate permanent accommodation can be guaranteed for the school, without undue delay. (7 responses)
 - Concern about traffic and parking: the school has insufficient parking space for the current number of staff, resulting in staff parking on the road outside. Local residents have complained about congestion at the start and end of the school day. An additional concern was that the proposed Magdalen Road Area controlled parking zone, which the school lies just outside, will divert parking onto the roads around the school, exacerbating traffic problems. (5 responses)
 - Concern that expanding the school might harm the atmosphere and ethos of the school. (5 responses)
 - 3 responses identified concerns about the school's current accommodation and facilities: "It is an excellent school with

fantastic staff and a lovely location which is let down badly by the poor design, age and size of the buildings available” (parent of a child at Larkrise School). Particular criticisms have been raised by parents and governors about the size of the hall, the suitability of the ICT room, and the lack of changing facilities.

- Additional concerns were raised about: whether the design of any new buildings would be sensitive to the character and ethos of the school; the disruption from building works to staff and pupils at the school; and the possible loss of playground due to any building extensions.
 - These concerns were also raised in the meetings with parents, governors, and the school’s headteacher.
7. As objections in relation to the proposal have been received, the decision on whether to publish a formal statutory proposal is referred to the Cabinet rather than the Cabinet Member for Schools Improvement.

Making a Decision

8. As this is a proposal to increase the size of the school by more than 25%, it is subject to statutory procedures, as established by The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendments)(England) Regulations 2007 which came into force on 21 January 2008).
9. A decision is now required as to whether to publish formal proposals for this expansion. If approved, a statutory notice would be published, followed by a formal consultation period of four weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.
10. The Cabinet must be satisfied that the statutory consultation has been carried out prior to the publication of the notice.

Financial and Staff Implications

11. The decision to proceed with the Statutory process to expand the school is normally done prior to detailed project and funding appraisal. Particularly where there is a demonstrable need as with this school. Capital funding forward plans include funds to assist with demographic issues on schools places. A further paper for decision paper will follow the statutory process as normal where further works are required and subject to the Capital policies and processes laid down. The costs of the statutory process recommended in this paper are planned for and met within the normal CYP&F budget provision. There are no significant financial implications or risks at this stage.

RECOMMENDATIONS

12. **The Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of Larkrise Primary School, Oxford.**

MEERA SPILLETT

Interim Director for Children, Young People & Families

Background Papers: Primary Capital Programme Strategy for Change
(available from the School Organisation & Planning team
or from the OCC Intranet)

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
Commissioning, Performance and Quality Assurance,
Tel: 01865 816459

February 2010



PUBLIC NOTICE

Proposed Enlargement of Larkrise Primary School, Oxford

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Oxfordshire County Council intends to make a prescribed alteration to Larkrise Community Primary School, Boundary Brook Road, Oxford, OX4 4AN from 01 September 2010.

Oxfordshire County Council is proposing to enlarge Larkrise Primary School, which currently has a published admission number of 45 children. Due to rising numbers across Oxford City, 60 places were allocated to the school for September 2009. Oxford city is experiencing a rapid growth in pupil numbers, and Primary Care Trust records and the annual census of local children in early years settings show that the demand for places at Larkrise Primary School is likely to continue to be above the planned admission number. Other nearby schools are also expected to be full or nearly full.

The current capacity of the school is 273 and the proposed capacity will be 420. The current number of pupils registered at the school is 349. The current admission number for the school is 45 and the proposed admission number will be 60.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL. Tel: 01865 816453 / Email: propertyassets@oxfordshire.gov.uk. The complete proposal is also available at www.oxfordshire.gov.uk/consultation.

Within four weeks from the date of publication of these proposals, any person may object to or make comments on the proposal online at www.oxfordshire.gov.uk/consultation, by emailing larkrise_expansion2009-manager@myconsultations.oxfordshire.gov.uk, or by writing to Barbara Chillman, School Organisation & Planning, FREEPOST OXFORDSHIRE COUNTY COUNCIL

Signed: Meera Spillett, Director for Children, Young People & Families

Publication Date: Tuesday 20th April 2010

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PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

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In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

Larkrise Community Primary School, Boundary Brook Road, Oxford, OX4 4AN

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The admission number will be increased from 45 to 60 on a permanent basis from September 2010. As a result, the size of the school will increase from a capacity of 273 pupils to 420 pupils.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

Any objections or comments should be submitted in writing by 18th May 2010 to:

Barbara Chillman, School Organisation & Planning
FREEPOST OXFORDSHIRE COUNTY COUNCIL

or by email to:

larkrise_expansion2009-manager@myconsultations.oxfordshire.gov.uk

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Larkrise Primary School has a published admission number of 45 children. The locality reviews conducted in 2008 to inform the Primary Capital Programme recommended that options should be explored to accommodate rising numbers of statutory age range pupils in the Cowley/Iffley locality.

This proposal is to increase the admission number from 45 to 60 children, on a permanent basis from September 2010. This will eventually increase the school's total roll from its current 349 children in Years F-6 (January 2010 pupil census) to a maximum of 420.

To accommodate this growth in pupil numbers, a temporary classroom will be brought on site for September 2010, while a feasibility study identifies the school's long term permanent accommodation needs, in line with the authority's statutory duty to ensure sufficient school places are available to meet local needs.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current net capacity of the school is 273. This will increase to 420.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 45 children are admitted to the reception age group. It is proposed to increase this to 60 pupils from September 2010.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

n/a

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The current indicated admission number is 39. At the pupil census of January 2010 all year groups were at or above this number.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

At the pupil census of January 2010 there were 349 pupils in Years Foundation-6

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

n/a

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

n/a

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

n/a

(b) the arrangements for safeguarding the welfare of children at the school;

n/a

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

n/a

(d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

n/a

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

n/a

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

n/a

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

n/a

- (b) the distance between the proposed and current site;

n/a

- (c) the reason for the choice of proposed site;

n/a

- (d) the accessibility of the proposed site or sites;

n/a

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

n/a

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

n/a

Objectives

10. The objectives of the proposals.

The school and wider area has seen a sustained increase in demand for places over the last two years, and applications and local data indicate that a demand for 60 places is likely to be sustained. Other neighbouring schools are either already full or have insufficient space to take these pupils. This proposal is therefore to meet a current and sustained demand for places.

Consultation

11. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
 - (b) minutes of all public consultation meetings;
 - (c) the views of the persons consulted;
 - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - (e) copies of all consultation documents and a statement on how these documents were made available.

- (a) A consultation document was sent to:
 - parents of children at Larkrise Primary School;
 - staff and governors at Larkrise Primary School;
 - county and district councillors for Isis and neighbouring wards;
 - other primary schools in the area;
 - early years providers in the area;
 - secondary schools in the area.
- (b) An informal meeting was held at the school for parents to discuss their concerns with the headteacher, school governors and County Council officers.
- (c) 18 responses to the consultation document were received. 15 responses (83%) expressed support for the expansion. Of these, 5

responses (28% of the total) expressed support without reservations, while 10 (55% of the total) expressed support but also raised concerns. Reasons for supporting the expansion submitted by parents of children at Larkrise Primary School included:

- “Larkrise is an excellent school and it would be very beneficial to the local community if it were to expand. I have every confidence that the leadership and staff of the school would manage the increased numbers successfully, maintaining the friendly, safe and supportive environment within the school.”
- “We think it is a wonderful school, and we are delighted that it is deservedly growing in popularity.”
- “Local residents want a good school nearby for their children. Intake of 60 allows 2 classes per year group instead of mixed year classes.”
- “I am very happy with the quality, spirit and approach of Larkrise School.”
- “It is great to expand the school so all youngsters can benefit from the amazing teaching and ethos of Larkrise.”

13 written responses (72%) expressed concerns about the proposed expansion. These included:

- Concern about whether sufficient and appropriate permanent accommodation can be guaranteed for the school, without undue delay. (7 responses)
- Concern about traffic and parking: the school has insufficient parking space for the current number of staff, resulting in staff parking on the road outside. Local residents have complained about congestion at the start and end of the school day. An additional concern was that the proposed Magdalen Road Area controlled parking zone, which the school lies just outside, will divert parking onto the roads around the school, exacerbating traffic problems. (5 responses)
- Concern that expanding the school might harm the atmosphere and ethos of the school. (5 responses)
- 3 responses identified concerns about the school’s current accommodation and facilities: “It is an excellent school with fantastic staff and a lovely location which is let down badly by the poor design, age and size of the buildings available” (parent of a child at Larkrise School).
- Additional concerns were raised about: whether the design of any new buildings would be sensitive to the character and ethos of the school; the disruption from building works to staff and pupils at the school; and the possible loss of playground due to any building extensions.

(d) All applicable statutory requirements in relation to the proposals to consult were complied with.

(e) The full consultation document is attached to this proposal as appendix 1. It was distributed by the school to parents of its current children, and posted to the other stakeholders listed above. It was also available on the OCC website and at the meetings held at the school and with local residents.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The school's immediate need for additional accommodation to meet the requirement to provide additional places from September 2010 will be provided by a modular building. This is already identified with a funding allocation of £100,000 in the OCC CYP&F Modular Classroom Programme for 2010/2011. The school will be required to provide the necessary furniture and equipment, including ICT equipment, for the new spaces.

In addition, a feasibility study is underway to identify the options for additional permanent accommodation and to address the school's other accommodation issues related to this expansion.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The cost of the modular building to meet basic needs requirements has been included in the 2010-11 OCC Modular Classroom Programme budget.

Once the feasibility study has identified the longer term capital funding requirements and phasing options, funding will be allocated from the relevant CYP&F capital programmes from 2011/12 onwards.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

n/a

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

n/a

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

n/a

- (c) evidence of parental demand for additional provision of early years provision;

n/a

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

n/a

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

n/a

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and

(iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

n/a

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

n/a

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

n/a

(d) The proposed number of sixth form places to be provided.

n/a

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

n/a

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

n/a

(b) any additional specialist features will be provided;

n/a

(c) the proposed numbers of pupils for which the provision is to be made;

n/a

(d) details of how the provision will be funded;

n/a

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

n/a

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

n/a

(g) the location of the provision if it is not to be established on the existing site of the school;

n/a

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

n/a

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

n/a

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

n/a

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

n/a

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

n/a

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

n/a

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;

- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

n/a

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

n/a

- (b) evidence of local demand for single-sex education; and

n/a

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

n/a

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

n/a

- (b) evidence of local demand for single-sex education.

n/a

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

n/a

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Due to rising numbers across Oxford City, 60 places were allocated to the school for September 2009. The school now has more than 45 children per year from the Foundation Year to Year 3 inclusive.

Oxford city is experiencing a rapid growth in pupil numbers. In 2007/08 105 additional places had to be created in city schools to cope with demand; in 2008/09 over 200 additional places have had to be created. Primary Care Trust records and the annual census of local children in early years settings show that the demand for places in the city will continue to grow – an additional 10% increase in primary school demand is forecast by September 2011. Currently, only 5% of city primary school spaces are unfilled, compared to the authority's target for urban areas of 8%, indicating constraints to local schools' ability to respond to changes in local population. Without school expansion, there would be a shortage of reception spaces in the city for September 2010.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

n/a

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

n/a

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

n/a

- (b) a statement on the local capacity to accommodate displaced pupils.

n/a

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

- (a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

- (b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The presumption for the expansion of successful and popular schools does not in this case apply.

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Division(s): Otmoor and Kirtlington

CABINET MEMBER FOR SCHOOLS IMPROVEMENT - 6 JULY 2010

PROPOSED EXTENSION OF AGE RANGE AT DR SOUTH'S CE (A) PRIMARY SCHOOL

Report by Director for Children, Young People & Families

Introduction

1. At the meeting on 7 April 2010 the Cabinet Member agreed to the publication of formal proposals to extend the age range at Dr South's CE (A) Primary School to 3-11, in order to formally incorporate the early years provision provided by the pre-school. The report outlining the basis for this decision is attached at Annex 1.
2. The statutory notice (attached at Annex 2) was published by the governing body in the Oxford Mail on 23 April 2010 and expired following 6 weeks of formal consultation on 4 June 2010. In accordance with legislation the notice was also posted at the school gate and local library. A copy of the proposal (attached at Annex 3) and the notices were sent to the Authority and the Secretary of State.
3. The decision-making power in terms of determining the notice lies with the Cabinet or can be delegated to the Cabinet Member for Schools Improvement. This follows decisions taken by the Cabinet in July 2007 under new legislation encompassed in the Education & Inspections Act 2006 (EIA 2006) whereby School Organisation Committees were abolished and arrangements became the responsibility of the relevant local authority. In meeting as 'decision-maker' the Cabinet or Cabinet Member must have regard to government guidance and statutory timescales otherwise a decision can be referred to the independent Schools' Adjudicator for reconsideration. Also at its meeting in July 2007 the Cabinet confirmed that in considering notices as 'Decision-maker' it was necessary for the Chairman of the Council to determine that the decision could not be subject to 'call-in' as this would, in most cases, mean that the Cabinet's role would be negated by referral to the Schools' Adjudicator. The Cabinet decision must be made within 2 months of the close of the notice period.
4. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2010.

The Proposal

5. The Partnership Foundation Stage Unit (the school and Pre-School at Dr South's Primary School) has been based in modular accommodation on the school site. The Pre-School voted in May 2009 to request that the Governing

Body of Dr South's School become the provider of pre-school childcare in place of the Playgroup committee and the Governors of the school are therefore now proposing to extend their age range to cater for 3 and 4 year olds by establishing a nursery class.

Representations

6. No representations have been received in relation to this notice during the statutory consultation process.

Making a Decision

7. In terms of reaching a decision all proposals should be considered on their merits but the following factors should be borne in mind but are not considered to be exhaustive. The Cabinet Member for Schools Improvement must be satisfied that the statutory consultation has been carried out prior to the publication of the notice. Details of the consultation should be included in the proposals. The Decision Maker must be satisfied that the consultation meets statutory requirements. If some parties submit objections on the basis that consultation was not adequate, the Decision Maker may wish to take legal advice on the points raised. If the requirements have not been met, the Decision Maker may judge the proposals to be invalid and should consider whether they can make a decision on the proposals. Alternatively the Decision Maker may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposals as a whole.
8. **The effect on standards, school improvement and diversity.** The government aims to create a dynamic system shaped by parents that delivers excellence and equality, closing weak schools, encouraging new providers and popular schools to expand. Decision Makers should be satisfied that the proposals will contribute to raising local standards of provision and improved attainment and consider the impact on choice and diversity. They should pay particular attention to the effect on groups that tend to under-perform including children from certain ethnic minorities and deprived backgrounds. The decision-maker should consider how the proposals will help deliver the 'Every Child Matters' principles.
9. **School characteristics.** The decision-maker should consider whether there are any sex, race or disability discrimination issues that arise and whether there is supporting evidence to support the extension and take into account the existence of capacity elsewhere. The decision-maker needs to consider the accessibility of the provision for disadvantaged groups as the provision should not unduly extend journey times or cost.
10. **Funding and land.** The decision-maker should be satisfied that any capital required to implement the proposals will be available.

Financial and Staff Implications

11. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance for all three years with a healthy balance by the third year. This indicates the sustainability of the proposal assuming there will be 22 part time 3 and 4 year olds as planned.
12. The premises report confirms that the purpose built unit provides first class accommodation. There is sufficient space and toilets in the new building for the planned number of children, the environment is secure and it has access to good outdoor provision and resources. There is access and provision for disabled children. This proposal therefore carries no capital implications.

RECOMMENDATIONS

13. **The Cabinet Member for Schools Improvement is RECOMMENDED to either:**
 - (a) **reject the proposals;**
 - (b) **approve the proposals;**
 - (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
 - (d) **approve the proposals subject to them meeting a specific condition.**

MEERA SPILLETT
Director for Children, Young People & Families

Annexes: Annex 1: Cabinet report 7 April 2010
 Annex 2: Statutory notice
 Annex 3: Statutory proposal

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
 Commissioning, Performance and Quality Assurance,
 Tel: 01865 816459

June 2010

Division(s): Otmoor and Kirtlington

**CABINET MEMBER FOR SCHOOLS IMPROVEMENT
7 APRIL 2010**

APPLICATION TO OPEN A NEW FOUNDATION STAGE UNIT

Report by Director for Children, Young People & Families

Introduction

1. Dr South's CE (VA) Primary School has completed the first section of the scheme for applying to open a Foundation Stage Unit (new nursery class). In order to proceed to the second stage the application requires the approval of the Cabinet Member for Schools Improvement.

Background

2. The proposal is to open a Foundation Stage Unit for a total of 37 3, 4 and 5 year old children, some of whom will attend part time. There is currently a pre school on site in the school but they support this application to transfer all administration and governance to the School. The aim is that simplified procedures and management will lead to better resourcing, less duplication and most importantly will raise the quality of teaching and learning for these youngest children.

Financial Report

3. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance for all three years with a healthy balance by the third year. This indicates the sustainability of the proposal assuming there will be 22 part time 3 and 4 year olds as planned.

Premises Report

4. The premises report confirms that the new purpose built unit provides first class accommodation. There is sufficient space and toilets in the new building for the planned number of children, the environment is secure and it has access to good outdoor provision and resources. There is access and provision for disabled children.

Quality Report

5. This report has considered the new environment which it states has the potential to offer high quality provision. Well qualified staff work well as a team and are reflective and keen to develop further. They offer an appropriate curriculum which gives children rich learning opportunities. The Head teacher

is committed to improving opportunities for the youngest children and supports the staff well.

Responses from Informal Consultation

6. All the required consultations have been carried out and the responses received are mostly positive and encouraging.

RECOMMENDATION

7. **The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.**

MEERA SPILLETT

Director for Children, Young People & Families

Background papers: Proposal form from school, reports from finance and premises officers and the advisory teacher for the area. These are available from the Contact Officer – or from Janine Foulkes-Williams, Business Support officer 01865 815181
Janine.foulkes-williams@oxfordshire.gov.uk

Contact Officer: Maggie Smith Strategic Lead Early Years, Early Years and Family Support Tel; 01865 815697
maggie.smith@oxfordshire.gov.uk

March 2010

Permanent Addition of a Nursery Class

Notice is given in accordance with section 19(3) of the Education and Inspections Act 2006 that the governing body of Dr. South's C of E Primary School, Islip intends to make a prescribed alteration to Dr. South's C of E Voluntary Aided School, Bletchingdon Road, Islip, Oxon, OX5 2TQ from 1 September 2010.

The proposed alteration will make provision for 11 full time equivalent nursery pupils.

The current capacity of the school is 105 and the proposed capacity will be 116. The current admission number for the school is 15 and the proposed admission number to the Nursery Class will be 11 full time equivalent (fte) nursery pupils.

It is intended to offer 15 hours of childcare for a maximum of 11 fte children at any one time.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Mr Gordon Joyner, Deputy Director of Education, Oxford Diocesan Board of Education, Diocesan Church House, North Hinksey, Oxford, OX2 0NB. E-mail: gordon.joyner@oxford.anglican.org

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Oxfordshire County Council, County Hall, New Road, Oxford, OX1 1ND.

Signed: Mr. Peter Davis, Chair of Governors, Dr. South's CE (VA) Primary School, Islip.

Publication Date: Friday 23rd April 2010.

Explanatory Notes

The school currently has a Partnership Foundation Stage Unit (PFSU) which includes the school's Reception Class and Islip Playgroup. The Islip Playgroup Committee voted in May 2009 to request that the governing body of Dr. South's C of E School becomes the provider of pre-school childcare in place of the Playgroup Committee. The Governing Body is content to accede to this request and is proposing to create a Nursery Class to replace the playgroup in order to continue provision of childcare for local pre-school children.

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in or provided in relation to proposals

Insert the information asked for in the expandable box below each section.

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

The Governing Body, Dr South's Church of England Primary School, Bletchingdon Road, Islip, Oxon OX5 2TQ

In respect of an LEA Proposal: School and local education authority details

2. The name, address and category of the school and a contact address for the local education authority who are publishing the proposals.

N/A

Implementation and any proposed stages for implementation

3. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Single point of implementation on 1 September 2010.

Objections and comments

4. A statement explaining the procedure for making representations, including—
- (a) the date by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

Comments and representations should be made to Oxfordshire County Council, County Hall, New Road, Oxford, OX1 1DN by 4 June 2010. Full details of the proposal are available from Mr Gordon Joyner, Deputy Director of Education, Oxford Diocesan Board of Education, Diocesan Church House, North Hinksey, Oxford, OX2 0NB. E-mail: gordon.joyner@oxford.anglican.org

Alteration description

5. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The Partnership Foundation Stage Unit (the school and Pre-School at Dr South's Primary School) has been based in modular accommodation on the school site. The Pre-School voted in May 2009 to request that the Governing Body of Dr South's School become the provider of pre-school childcare in place of the Playgroup committee and the Governors of the school have agreed to extend their age range to cater for 3 and 4 year olds by establishing a nursery class.

School capacity

6.—(a) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 or paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007, the proposals must also include—

- (a) details of the current capacity of the school and where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 105 places. This proposal will alter the capacity to 116.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Admission to the main school will remain at 15 per year. This proposal seeks to admit 11 fte into the nursery class of the school.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A - single point of implementation

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The admission number is 15 and each year group has the following numbers:

Reception	15
Year 1	14
Year 2	13
Year 3	10
Year 4	7
Year 5	5
Year 6	10

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 to 4, and 7 and 8 of Schedule 2 or paragraphs 1, 2, 8, 18 and 19 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 a statement of the number of pupils at the school at the time of the publication of the proposals.

The number of children on roll is 74 as outlined above.

Implementation

7. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposal will be wholly implemented by the Governing Body

Additional Site

8.—(b) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site is required.

(1) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

Changes in boarding arrangements

9.—(c) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 7 or 14 of Schedule 2 or 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

- (b) the arrangements for safeguarding the welfare of children at the school;

N/A

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision;

N/A

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 7 or 14 of Schedule 2 or 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved;

N/A

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

10. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

N/A

- (b) the distance between the proposed and current site;

N/A

(c) the reason for the choice of proposed site;

N/A

(d) the accessibility of the proposed site or sites;

N/A

(e) the proposed arrangements for transport of pupils to the school on its new site;

N/A

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in area will be discouraged.

N/A

Objectives

11. The objectives of the proposals.

To dissolve the Partnership Foundation Unit at Dr South's CE Primary School and reinstate Nursery provision for 3 and 4 year olds under the management of the school, as Nursery Class.

Consultation

12. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

(a) Local groups and the community were consulted extensively, before the proposals were published.

The full list is detailed below:

The Playgroup staff
The Partnership Foundation Stage Unit (PFSU) Joint Steering Group
The full Governing Body of Dr. South's CE Primary School
School staff
Parents of children attending the PFSU
Parents of children attending the school
Parents of children on the Islip Playgroup waiting list
Parents of all known local pre-school children, not on the waiting list
Other local pre-school providers
Oxfordshire County Council
Oxford Diocesan Board of Education
Islip Parish Council
Mr Tony Baldry, MP
Preschool Learning Alliance
Other local schools

(b) Islip Playgroup Minutes, March 2008; letter to Chair of School Governors 13 May 2009;

Full Governing Body Minutes 1 July 2009; FGB Minutes 29 September 2009; FGB Minutes 24 November 2009; FGB Minutes 27 January 2010; School Forum Minutes 28 January 2010 to which all those informally consulted in December were invited.

(c) The views expressed were in support of pre-school provision continuing in the village and the school meeting childcare needs.

(d) It is believed that all statutory requirements in relation to consultation have been met.

(e) Consultation documents were delivered by hand or mailed.

The Statutory Notice was published in The Oxford Times on 23 April 2010 and comments invited by 4 June 2010.

Attached Documents

Minutes of meetings – (b)

It is believed that all statutory requirements in relation to consultation have been complied with. Therefore, it is now appropriate to formalise the position.

Project costs

13. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

No cost involved. The existing modular building on the school site will continue to be used, without alteration.

14. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

N/A

Age range

15. Where the proposals relate to a change in age range, the current age range for the school.

4-11

Early years provision

16. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

It is proposed to create a nursery class for 3 and 4 year olds. It will offer 15 hours of childcare for a maximum of 11 fte places . This will be an inclusive unit and there will be no discrimination against disabled children.

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Nursery Class pupils will be able to access Breakfast Club facilities on site and Kidlington Magpies After-School Care. Flexible 15 child care will allow pupils to remain in school for a six-hour day and if capacity allows, the school intends to run a Wrap-Around Scheme so that parents will be able to “top-up” the fifteen funded hours by paying for additional childcare hours on a private basis.

- (c) evidence of parental demand for additional provision of early years provision;

Children already on Islip Playgroup’s register and children on its waiting list.

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school;

None of the local pre-school providers have objected to the school’s proposal to change provision from a Playgroup to a Nursery Class. Edward Field Primary and Foundation Schools, the Playgroup on site, fall within the three mile radius and support Dr South’s School application.

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

No spare capacity at nearby schools.

Changes to sixth form provision

17. (1) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (a) improve the educational or training achievements;
- (b) increase participation in education or training; and
- (c) expand the range of educational or training opportunities for 16-19 year olds in the area.

N/A

(2) Where the proposals are to alter the upper age limit of the school so that the school will provide sixth form education, the proposed number of sixth form places to be provided.

N/A

18. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Special educational needs

19. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

N/A

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

(d) details of how the provision will be funded;

N/A

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

(g) the location of the provision if it is not to be established on the existing site of the school;

N/A

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children;

N/A

(i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

20. Where the proposals are to discontinue provision for special educational needs—

(a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision;

N/A

- (d) a statement as to how the authority believe that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

21. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

No change to provision.

Sex of pupils

22. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex education in the area;

N/A

(b) evidence of local demand for single-sex education;

N/A

(c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

23. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area;

N/A

(b) evidence of local demand for single-sex education.

N/A

Extended services

24. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

No plans at present.

Need or demand for additional places

25. If the proposals involve adding places—

(a) a statement and supporting evidence of the need or demand for the particular places in the area;

N/A

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

The school serves its whole community irrespective of their faith.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

The school serves its whole community irrespective of their faith. No changes to admissions arrangements are intended.

26. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice;

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this. N/A

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraphs 1 and 2 of Part 1 to Schedule 2 and paragraphs 12 and 13 of Part 2 to Schedule 2; ;

(b) (for proposals published by the LA) paragraphs 1 and 2 of Part 1 to Schedule 4.

of the Prescribed Alteration regulations.

(3) Whilst not required by regulations to provide this information for any LA proposals to expand a voluntary or foundation school, it is desirable to provide this below.

N/A

Additional information in the case of special schools

27. Where the proposals relate to a special school the following information must also be provided—

- (a) information as to the numbers, age range, sex and special educational needs of the pupils (distinguishing boarding and day pupils) for whom provision is made at the school;

N/A

- (b) information on the predicted rise or fall (as the case may be) in the number of children with particular types of special educational needs requiring specific types of special educational provision;

N/A

- (c) a statement about the alternative provision for pupils who may be displaced as a result of the alteration;

N/A

- (d) where the proposals would result in the school being organised to make provision for pupils with a different type or types of special educational needs with the result that the provision which would be made for pupils currently at the school would be inappropriate to their needs, details of the other schools which such pupils may attend including any interim arrangements and transport arrangements to such schools;

N/A

- (e) where the proposals relate to a foundation special school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

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